

**Clyde Township Special Board Meeting
3350 Vincent Road
Clyde Township Hall
March 24, 2020**

Meeting called to order by Supervisor Manoleas at 7:02 p.m.

Pledge of Allegiance to the Flag

Roll Call: Manoleas, Turner, Dortman, McGriff and Neruda.
Absent Bates and Voight

Supervisor Manoleas stated that the next Township Board meeting will be on Skype in order for the public to witness the meeting. He will contact the Township's IT people.

Discussion about adding some items on the agenda.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to add the five items of Resolution 20-6 Recreation Passport Grant, Watershed invoice, Dinges Fire Company invoice, waive late fees for water bills, and Covid-19 topic. Yeas: 5 Nays: 0 Motion carried.

Minutes from Monthly Board Meeting of February 18, 2020

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of February 18, 2020. Yeas: 5 Nays: 0 Motion carried.

Treasurer's Report

- Motion by Supervisor Manoleas support from Trustee Neruda to approve Treasurer's report, subject to audit. Yeas: 4 Nays: 1 Motion carried.
Supervisor Manoleas stated he wanted a roll call vote.

Roll Call Vote: Neruda/yes, McGriff/yes, Manoleas/yes, Dortman/yes, and Turner/no. Motion carried.

Discussion about five Water Department CDs maturing next month.
Discussion about putting the money back into the checking account.
Discussion.

Bills Presented

- Motion by Treasurer McGriff support from Trustee Dortman to approve the list of bills-pay in reference to list of bills dated March 17, 2020
Genera/\$119,562.08 Water Department \$1,241.52 total of \$120,803.60
monthly payroll \$ 44,596.97. Yeas: 5 Nays: 0 Motion carried.

Discussion about selling the other fire truck for around \$40,000.00 lowest number \$30,000.00.

ADDITIONS TO THE AGENDA: Motion made prior.

Public Comment-Opened at 7:24 p.m. No public comments. Present in the audience Building Inspector, Rod Cowan and resident Diane Travis.

Reports

Report from Building Department-Rod Cowan/no permits or inspections due to state law.

- Motion by Treasurer McGriff support from Supervisor Manoleas to move that all permits and inspections are on hold until the state executive order is lifted. Yeas: 5 Nays: 0 Motion carried.

Report from the Ordinance Officer-Rod Cowan/See attached report. Rod stated that he had checked on the marijuana smell situation two and three times, no smell. He also reported that he was shown the carbon filters by the owner and which he purchased more to help with diffusing the smell. Supervisor Manoleas discussed the marijuana smell with Bonnie Rawson and she told him about a fire that the next door neighbor had burning marijuana plants minus the buds. The Fire Department was called.

Report from the Fire Department-Gary May/Five medical emergency, one medical false alarm, two vehicle accident, one mutual aid Kenockee field fire, two brush fires, and one possible illegal burn, just a campfire. New Engine expected later this week, and the Fire Department is following all county and medical protocols for the Covid-19 situation.

Report from the Planning Commission-No meeting in March

Report of Parks and Recreation Committee-Working on the Passport Grant. Trustee Dortman mentioned about putting in for an extension because of the Covid-19 situation. Trustee Dortman needs to meet with contractors to get more information for the grant paperwork and everything is on hold right now. He is sure that an extension will be granted.

Report from the Cemetery Advisory Committee-Franz Neruda/Discussed a little about the cemetery budget and also about the tree work that is being done in Ruby. April 15, winter clean up starts. Trustee Neruda mentioned about a cedar tree down in Ruby Cemetery on Sunday. Supervisor Manoleas stated that this has been taken care of.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD UNFINISHED BUSINESS:

APPOINTMENT FOR VACANCY ON THE CEMETERY ADVISORY COMMITTEE

Clerk Turner announced that Trustee Voight withdrew his name for this appointment. Discussion.

- Motion by Supervisor Manoleas support from Trustee Neruda to nominate to appoint Diane Travis to the Cemetery Advisory Committee. Yeas: 5 Nays: 0 Motion carried.

POLICIES/PROCEDURES (CRITERIA FOR GRANT WRITING PAYMENTS)

Discussion. Treasurer McGriff inquired about forming a committee to work on this topic. Clerk Turner will look into finding a template for this topic. This topic to be on next month's agenda.

NEW BUSINESS:

ASPHALT QUOTE FOR THE HISTORIC PARKING LOT (POLE DAMAGE)

Discussion about the Township's insurance email response concerning what the sheriff department's insurance company will and will not cover. Their insurance company considers this asphalt quote an upgrade and will not pay. It was determined to have the Township's insurance company push on this issue and contact them again. Clerk Turner will contact the insurance company.

REVISED LOCAL ROAD FUNDING ASSISTANCE PROGRAM

Some of the Board members went to the annual meeting with the Road Commission. The engineer, Bill Hazelton, reported that the project designated for the Local Road Funding Assistance Program will have an increase of around \$11,000.00. Discussion.

- Motion by Supervisor Manoleas support from Trustee Dortman to approve and sign revised paperwork for the Local Road Funding Assistance Program stating the increase of \$11,450.00. Yeas: 5 Nays: 0 Motion carried.

Discussion about the Abbotsford Road chip seal project that is planned for this year. The Road Commission really needs to step up and take care of some roads in Clyde Township that the County is responsible to take care of. Clerk Turner mentioned about looking over the upcoming work orders, stating that it

might be time to cut back on some of them.

APPOINTMENT TO THE PLANNING COMMISSION

- Motion by Trustee Dortman support from Trustee Neruda to appointment Colleen Skrypkun to the Planning Commission. Discussion. Motion was withdrawn.
- Motion Supervisor Manoleas support from Trustee Neruda to nominate to appoint Colleen Skrypkun to the Planning Commission for a three year term. Yeas: 5 Nays: 0 Motion carried.

It was mentioned that the Planning Commission needs to be notified that the April meeting will be cancelled due to Covid-19 issue. Also to let the members know that they have a new member.

ASSESSOR'S CONTRACT

Discussion. Trustee Neruda asked if the assessor has asked for any more money. Supervisor Manoleas responded not at this time. Discussion about paragraph C in the contract. Clerk Turner would like to get actual numbers for the parcel count to put in the contract. Supervisor Manoleas stated that himself and Clerk Turner will look over this contract and see what Elisha Messina, the Township Assessor wants in the contract.

FIRE DEPOT ESTIMATE

- Motion by Supervisor Manoleas support Treasurer McGriff to accept the invoice from The Fire Depot of \$1,470.00 for the additional pull out trays to add to the new fire truck. Yeas: 5 Nays: 0 Motion carried.

WATER ORDINANCE VIOLATION

Supervisor Manoleas reported to the Board about s situation that happened with shutting off and turning the water back on. Bill Dedoe shut off water, and a plumber turned the water back on which is against the Township's Water Ordinance. It has been reported that this plumber has done this before and he is not have a license. Discussion about you should get the fine and how much.

- Motion by Clerk Turner support from Supervisor Manoleas to find the plumber \$500.00 civil infraction fine plus shut off and turn on fees according to the Water Ordinance because plumber turned water on illegally. Yeas: 5 Nays: 0 Motion carried.

Question if Bill took pictures.

Treasurer McGriff brought up another Water Department issue. Discussion. It

was decided to send a letter to mention the lack of payment for the deposit fee.

RENEWAL OF FIRE DEPARTMENT MILLAGE (.25 MILL)

Discussion. Millage Committee reported to the Board that they suggest that both these millages be on the August primary. If any fail, put on the General Election in November. Ask for it every time there is an election. Don't give up. Also have a factional sheet mailed out to all residents, no Newsletter.

PROPOSED FIRE MILLAGE WORDING (.75 MILL)

Discussion. It was mentioned about waiving the fire run cost to residents being the Township is asking for this millage with the exceptions of P.I. accidents. It was determined that Supervisor Manoleas will get these millages to the Township attorney first. Then come back to the Board with attorney's findings. Then after approval of the Board, Clerk Turner will submit these millages to the County.

INCREASE OF WATER REPLACEMENT (\$30,000.00)

- Motion by Treasurer McGriff support from Supervisor Manoleas to increase water replacement by \$30,000.00. Yeas: 5 Nays: 0 Motion carried.

ALLIANCE INVOICE \$3,278.00

Discussion about this invoice. It was stated and decided that the Township will approve payment upon receiving the study from Alliance Consultants. Clerk Turner will have Daren or Keith call Supervisor Manoleas.

CIVIL WAR VETS MEMORIAL

- Motion by Treasurer McGriff support from Trustee Neruda to approve the Civil War Vet Memorial at no extra cost to the Township. Yeas: 5 Nays: 0 Motion carried.

ADDED ITEMS TO THE AGENDA

Resolution 20-6

- Motion by Trustee Dortman support from Treasurer McGriff to approve Resolution 20-6 for Recreational Passport Grant for 25%.

Roll Call Vote: Turner/yes, Dortman/yes, Neruda/yes, McGriff/yes, Manoleas/yes. Motion carried.

WATERSHED INVOICE

- Motion by Treasurer McGriff support from Trustee Dortman to approve the 2020 Northeastern Watershed invoice in the amount of \$1,046.66. Yeas: 5 Nays: 0 Motion carried.

DINGES FIRE COMPANY INVOICE

- Motion by Treasurer McGriff support from Trustee Neruda to approve payment to Dinges Fire Company in the amount of \$1,204.83 with the funds from the Community Foundation Grant for 19 alkaline flashlights. Yeas: 5 Nays: 0 Motion carried.

Covid-19 virus

The Governor has declared a State executive order to close the state for three weeks. (Stay home, stay safe order) Discussion. The Township Hall will be closed. Supervisor Manoleas asked the Board about paying for employees for 2 weeks. Trustee Neruda addressed this issue and stated he would like to extend payment for 3 weeks. The Township employees are valuable. All agreed. It was decided to visit this after three weeks.

- Motion by Trustee Neruda support from Supervisor Manoleas to pay the employees for three weeks and then revisit after that time period, if needed. Yeas: 5 Nays: 0 Motion carried.

Trustee Dortman suggested to keep track of expenditures related to the Covid-19 virus for possible reimbursement from the government.

Clerk Turner reported that Stacey will be coming into the Hall to do any necessary business just to keep paperwork caught up.

WATER LATE FEE, PENALTIES AND SHUT OFFS TOPIC

- Motion by Clerk Turner support from Treasurer McGriff to waive water late fees and penalties and water shut offs until next Board meeting of April 21, 2020. Yeas: 5 Nays: 0 Motion carried.

TIDBITS

April 1, 2020 open Bill Bearss park

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn

meeting. Yeas: 5 Nays: 0 Motion carried

Meeting adjourned at 9:31 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor