

**Clyde Township Monthly Board Meeting  
3350 Vincent Road  
Clyde Township Hall  
October 15, 2019**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Manoleas, McGriff, Neruda, Dortman, Voight and Bates

**PRESENTATION FROM ALLIANCE CONSULTANTS**

Daren McLaughlin was present and explained to the Board that the Township's CIP was developed in 2014 and should be looked at every five years. The Township needs to update the CIP (Capital Improvement Plan). Discussion about the Township applying again for a Passport Grant for the parks. Deadline for this is April 1, 2020. Daren also reported to the Board that the water feasibility study is almost complete. There will be an extra charge for this study because more work went into it than thought originally. Supervisor Manoleas asked when the study is complete and the Board receives it and has any questions then that will be a chance to sit down to discuss and asked questions.

**Minutes from Monthly Board Meeting of September 16, 2019**

- Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of September 16, 2019. Yeas: 7 Nays: 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to approve Treasurer's report presented and subject to audit with correction. Yeas: 4 Nays: 3 Motion carried.

**Bills Presented**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated October 15, 2019 General/\$ 21,923.08 Water Department \$429.51 total of \$ 22,352.59 Monthly payroll \$ 31,078.88 Yeas: 7 Nays: 0 Motion carried.

**ADDITIONS TO THE AGENDA:**

**Public Comment**-Open at 7:12 p.m Bonnie Rawson present again to discuss the smell issue. Discussion. Supervisor Manoleas stated that the Township has gone as far as it can and that the only recourse would be the Nuisance Ordinance the Township has in effect. This Ordinance

could impose a fine on this person. Another resident present concerning this issue was Holly Clause of 7088 Bryce Road. Discussion and Supervisor Manoleas mentioned that he will personally go out and investigate.

Rob Wilson of Mid-Michigan addressed the noise complaint. Discussion. Supervisor Manoleas stated that he wants to go out and physically inspect the property. He also mentioned that the Township has received a lot of complaints. Supervisor Manoleas gave Rob a packet of Ordinances to look over and stated that he would like to have a Public informational Meeting to discuss this topic. It was decided that Rod and Supervisor Manoleas will go out to the sand pit for an inspection. Rob Wilson stated that there are four representatives present from the sand pit and that they are trying to be good stewards of the community. They want to be good neighbors. Supervisor Manoleas stated that he appreciates that but he still would like this Public Information Meeting to happen to hear the resident's concerns and what they are dealing with. Also Supervisor Manoleas mentioned that he would like to hear the company's short and long term plans for this property.

Bonnie DeShon lives at 4075 McLain Road. She stated that when Burgess had the sand pit they built a berm that helped with the noise factor, but ever since the company changed hands it has been terribly noisy. It has been claimed that there is noise from midnight to 2 a.m. She does not appreciate this noise. It was explained that the Sand Pit has a big project with DTE and the volume of trucks has gone up because of the need of lots of sand.

Sarah Sinda 5300 North Road working with the PC let the Board members know this if the Board members have any further questions.

## **Reports**

**Report from Building Department**-Rod Cowan/One storage building, one attached garage, one storage addition, two re-roof house and pole barn and four certificates of occupancies.

**Report from the Ordinance Officer**-Rod Cowan/See attached report.

**Report from the Fire Department**-Gary May/Ten medical emergencies, one odor investigation-unfounded, one cancelled call and one Mutual Aid Kenockee/medical. Engine 32 has been repaired and is back in service. Department meeting with a rep from ISO in late November/early December for insurance classification rating. A few attended the Fireman's Convention in Roscommon last month to look at demo apparatus will have more information in the near future.

**Report from the Planning Commission-** No report. Discussion about the need of the Chairperson to be responsible in turning in a report monthly to the Township Board. Supervisor Manoleas stated that the Board rep needs to impress this onto the Chairperson. Clerk Turner will check on the Planning Commission by-laws. The Commission will also have a Special Meeting on October 17, 2019 at 7:30 p.m.

**Report of Parks and Recreation Committee-**Sherry Beiser Walter/The Committee is working on getting some quotes for the screen for the pickle ball court. Electrician working up at Bill Bearss Park on two plugs and the light under the pavilion. Soccer will done on November 10, 2019. Tennis courts new repair.

**Report from the Cemetery Advisory Committee-**Franz Neruda reported that there has been a lot of funerals and it is close to the annual number the Township has for funerals. Leaves are starting to fall.

**Correspondence**

Supervisor Manoleas and Clerk Turner presented various correspondence. Clerk Turner read a letter from the Clyde Historical Society. She also reminded the Board about the 2019 Workshop with t. Clair County Metropolitan Planning.

Supervisor Manoleas reported to the Board about some unreliable reporting that the State has received dealing with SB431 (mining). He will look into this further.

**OLD BUSINESS:**

**BUILDING ISSUE (ROBINWOOD)**

Treasurer McGriff asked if the issue of not acquiring a permit could this proposed breezeway be allowed. Rod, building inspector answered yes. Discussion on what the Board should do, and the charge of a fine.

- Motion by Treasurer McGriff to impose a \$3,000.00 fine for not acquiring a permit.....

More discussion. Motion died for lack of support.

- Motion by Clerk Turner to charge a \$5,000.00 fine for not acquiring a permit.....

Discussion. Motion died for lack of support.

- Motion by Trustee Dortman to have homeowner at 5470 Robinwood tear down the structure that was built without a permit

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Motion died for lack of support. Discussion.

- ✓ Motion by Trustee Neruda support from Clerk Turner to charge a fine of \$4,000.00 in violation of not obtaining a building permit, plus a new permit is required for the breezeway addition.

Roll Call Vote: Turner/yes, Bates/yes, Voight/no, Dortman/no, Manoleas/yes, Neruda/yes, and McGriff/yes. Motion carried.

### **WATER ORDINANCE #49 & #51**

Discussion. It was determined that Supervisor Manoleas will talk with the Township attorney about a partial payment on a delinquent bill and the topic of shutting off the water. Next month's agenda.

### **NOISE REGULATION ORDINANCE #74**

Planning Commission has completed this Ordinance and has passed it to the Township Board for their consideration. Discussion.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the adoption of Noise Ordinance #74.

Roll Call Vote: Manoleas/yes, Voight/yes Bate/yes, Dortman/yes, McGriff/yes, Neruda/yes, and Turner/ no. Motion carried.

### **FIREFIGHTER'S CLASS**

A letter was given to the Board members discussing this topic.

- ✓ Motion by Trustee Dortman support from Trustee Neruda for the expenditure of \$1,950.00 to send three new firefighters to this class. Yeas: 7 Nays: 0 Motion carried.

It was reported that the Fire Department now has 18 members.

### **ASSESSOR'S CONTRACT (ASSISTANTS)**

Clerk Turner discovered in the Assessor's contract that if the Assessor has an assistant it is to be put in writing for the Township Board to approve. The Assessor composed a letter to request the approval of her two assistants that she is now using. Discussion. It was decided that the Assessor will need to do her job, for now, without her assistants until the Township Board figures this out. The assessor has a one year contract, it expires April 16, 2020. Clerk Turner will get sample contracts from other Townships. Supervisor Manoleas will get the

Township attorney's on this matter. It was stated that no more assistants until this matter is addressed. Next month's agenda.

**LOXTON QUOTE**

Trustee Neruda had a quote in the amount of \$900.00 from Loxton Fence. He informed the Board that this was to replace 4 posts on the tennis courts. Discussion. No need to get Board approval the amount for this quote is under \$1,000.00.

**AT LARGE DRAIN INVOICE (\$6,491.90)**

The Township had its audit done on October 9, 2019. It was discovered that this invoice was not paid. After further investigation Clerk Turner discovered it was miscommunication which now has been corrected.

- ✓ Motion by Clerk Turner support from Trustee Neruda to pay the 2018 at large drain invoice in the amount of \$6,491.90. Yeas: 7 Nays: 0 Motion carried.

**TIDBITS**

Supervisor Manoleas reported that he has been really busy this month with the sand pit situation. The Moeller situation has been resolved. Inspection for the MS-4 permit will be happening soon.

Public Informational Meeting is scheduled for November 13, 2019 at 6 p.m. for the sand and gravel renewal for Mid- Michigan located in Ruby.

**SECOND PUBLIC COMMENT**

John Dennis, 3545 West Drive thanked the Board on the approval of the Noise Ordinance. He also thought about announcing new ordinances in the Newsletter for the residents.

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:51p.m.

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Respectfully submitted  
by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor

**Clyde Township Monthly Board Meeting  
3350 Vincent Road  
Clyde Township Hall  
November 19, 2019**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, Voight, Turner, McGriff, Neruda, Dortman and Manoleas

Decker Agency presentation. Kevin and Dustin presented to the Township Board a framed copy of the article that was in the MTA magazine that mentioned Clyde Township. Also discussed, internet insurance for the Township.

**Minutes from Monthly Board Meeting of October 15, 2019**

- Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of October 15, 2019 with corrections. Yeas: Nays: 7 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to approve Treasurer's report presented and subject to audit with correction. Yeas: 4 Nays: 3 Motion carried.

Taxes going out on December 1. Also a reinvestment on a couple of CD's with Genisys and Chemical.

**Bills Presented**

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the list of bills-pay in reference to list of bills dated October 15, 2019 General/\$49,175.86 Water Department \$61,571.55 total of \$110,747.41Yeas: 7 Nays: 0 Motion carried.

**Additions to the agenda:**

- ✓ Motion by Clerk Turner support from Treasurer McGriff to add the KCI invoice in the amount of \$4,021.08 to the agenda. Yeas: 7 Nays: 0 Motion carried.

**Public Comment**-Opened at 7:16 p.m. Bonnie Rawson asked if there was any improvement with her topic of smell. Supervisor Manoleas stated that he and Trustee Neruda went out to the area. Discussion. Supervisor Manoleas asked if Rod could look into this. Public Comment

closed at 7:25 p.m.

## **Reports**

**Report from Building Department**-Rod Cowan/One finished pole barn and breezeway, and nine certificates of occupancies.

**Report from the Ordinance Officer**-Rod Cowan/See attached report.

**Report from the Fire Department**-Gary May/Four medical emergencies, two vehicle accidents, one smoke investigation, one lost person in woods, and one tree in roadway. Tornado siren tests have been working. Tender 42 has been repaired. R1 recall for block heater has been done. UTV will be going to Ball Equipment for what appears to be a bent rear axle? Three members will be taking firefighter class starting in January. This class is approximately 6 months long.

**Report from the Planning Commission**-Board rep Mike McGriff reported that the Commission set up the date of December 10, 2019 for the Public Hearing for the Special Condition Use Permit for the Legacy Youth Center. Commission is also moving along on the Blight Ordinance.

**Report of Parks and Recreation Committee**-Sherry Beiser Walter/When the Township receives the millage money the Committee plan on resurfacing the tennis court and the pickle ball court, and also purchasing a shade pavilion for the pickle ball court, along with replacing the old playground equipment at the Township park. Reported that the next meeting will be on December 11, 2019.

**Report from the Cemetery Advisory Committee**-Franz Neruda/Clerk Turner mentioned that they are 9 new gravesites in Kinney Cemetery.

## **Correspondence**

Supervisor Manoleas and Clerk Turner presented various correspondence.

The Township was approved from St. Clair County Road Commission for the Local Road Funding. AMP study is complete and approved for the water application with the state. Hi-Tech sale on block of time. Discussed this topic, Board thinking about it. Supervisor Manoleas also announced that MTA reported that the state senate on the aggregate industry, submitted a false report on the mining issue. Therefore the state is re-thinking this topic.

Also the Township received a letter from Mr. Mitchell's attorney. The Township attorney is talking with Mr. Mitchell's attorney, working this out.

Also Supervisor Manoleas reported to the Board and the audience that the Township has received two letters from attorneys concerning the tragic motorcycle accident on Rabidue Road. Possible lawsuit could happen. The Township has contacted the Township attorney and the Insurance Company on this matter.

**OLD BUSINESS:**

**WATER ORDINANCES #49 & #51 (AMENDED AND RESTATED)**

Supervisor Manoleas stated that these ordinances clarify the shut off notice and partial payment questions from the month before, that the Board had. Discussion.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to accept and approve Water Ordinances #49 and #51 amended and restated.

Roll Call Vote: Neruda/yes, Bates/yes, Voight/yes McGriff/yes, Dortman/yes, Turner/yes, and Manoleas/yes. Motion carried.

**ASSESSOR'S CONTRACT (ASSISTANTS)**

The Township will revisit this issue when the contract is up in April of 2020. Supervisor Manoleas mentioned that he talked with the attorney and that the assistant needs to be a person that is an employee of the Township.

**NEW BUSINESS:**

**PART TIME SECRETARY (MOTION TO ADD TO CONTRACT)**

Clerk Turner explained to the Board that on October 21, 2019 met with the Union. The end result is to have the Board vote on stating that Miranda Smith will be a Part Time Secretary according to the contract. Discussion.

- ✓ Motion by Trustee Neruda support from Trustee Bates to state as of December 1<sup>st</sup>, 2019 Miranda Smith will become a Part Time Secretary. Yeas: 7 Nays: 0 Motion carried.

**AT LARGE DRAIN INVOICE \$3,859.88**

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve payment to the county for drain at large in the amount of \$3,859.88. Yeas: 7 Nays: 0 Motion carried.

**C & S MOTORS INVOICE \$4,559.44)**

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to pay the C & S invoice in the amount of \$4,559.44. Yeas: 7 Nays: 0 Motion



carried.

**MICHIGAN FIRE APPARATUS INVOICE 18867 \$2,388.29**

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to pay invoice 187867 from Michigan Fire Apparatus in the amount of \$2,388.29. Yeas: 7 Nays: 0 Motion carried. (starter)

**MICHIGAN FIRE APPARATUS INVOICE 18868 \$1,233.97**

Motion by Treasurer McGriff support from Trustee Dortman to pay invoice 18868 from Michigan Fire Apparatus in the amount of \$1,233.97. Yeas: 7 Nays: 0 Motion carried. (annual maintenance and muffler)

**HI-TECH INVOICE \$4,003.00**

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to pay invoice to Hi-Tech for new computers in the amount of \$4,003.00. Yeas: 7 Nays: 0 Motion carried.

**BS & A INVOICE ANNUAL SERVICE AND SUPPORT \$4,525.00**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to pay invoice to BS & A annual service/support in the amount of \$4,525.00. Yeas: 7 Nays: 0 Motion carried.

**PONDEROSA CULVERT PROJECT**

Supervisor Manoleas reported that the Township got approval from all residents involved on the south side of the road. The work has been stalled because of the weather. Put topic on next month's agenda.

**DEMO FIRE APPARATUS**

Some firefighters went to the Fire Apparatus Convention looking at demo fire trucks. Duncan had inquired about the CIP. A letter was submitted by Trustee Dortman explaining the demo unit that is available and using the CIP to make a down payment, along with a payment plan.

It was explained to the Board that the price of this demo will be going up next year, if purchased now the Township could save some money. It is the last one and the company is selling this demo first come first serve. Supervisor Manoleas asked when does the Board need to make a decision? More discussion.

It was mentioned that a payment of \$30,000.00 is made every year to the CIP which that amount would be a loan payment for this apparatus, if purchased. The company that has this apparatus is call Spartan Smale and with a down payment of \$75,000.00 the annual payment would be around \$26,000.00. The down payment would come from the CIP.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to spend

up to \$400,000.00 to purchase a first line engine from Spartan Smale and make a \$75,000.00 down payment.  
Roll Call Vote: Neruda/yes, Bates/no, Voight/no, Dortman/yes, Manoleas/yes, McGriff/yes and Turner/yes. Motion carried.

Letter submitted from Trustee Dortman is attached to these minutes.

**RECREATION MILLAGE FORM**

✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the Recreation millage distribution form. Yeas: 7 Nays: 0 Motion carried.

**EGLE ANNUAL FEE \$1,339.40**

✓ Motion by Treasurer McGriff support from Supervisor Manoleas pay the EGLE invoice for the annual fee in the amount of \$1,339.40. Yeas: 7 Nays: 0 Motion carried.

**DELINQUENT ASSESSMENT AND WATER BILLS**

✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of delinquent assessment and water bills. Yeas: 7 nays: 0 Motion carried.

**BUDGET ADJUSTMENT**

✓ Motion by Supervisor Manoleas support from Trustee Dortman to approve budget adjustment as presented. Yeas: 7 Nays: 0 Motion carried.

**Tidbits**

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Dortman to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:48 p.m.

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Respectfully submitted and  
prepared by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor